

CAL STATE L.A.  
UNIVERSITY AUXILIARY SERVICES, INC.

**BOARD OF DIRECTORS MINUTES**

ZOOM MEETING  
WEDNESDAY, DECEMBER 14, 2022

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**Present:**

<b>William A. Covino (Chair)</b>	President
John Eleby	ASI, VP for Academic Governance
Rui Hu	Professor of Department of Accounting
Jeffrey Underwood	AVP for Research

**Absent:**

Kristine Bezdcny	Academic Senate Chair
Annie Ekshian	Lead, Distribution Center and Inventory Control
Tye Jackson	Dean of College of Business and Economics
<b>John Tchong (Secretary/Treasurer)</b>	AVP of Budget, Planning, and Fiscal Compliance
<b>Octavio Villalpando (Vice Chair)</b>	VP for Diversity, Equity, and Inclusion and Student Life
Joyce Williams	VP for Administration and Finance, and Chief Financial Officer
Dale S. Zuehls	Community Director, Zuehls, Legaspi & Co.

**Management:**

Tariq Marji	UAS Executive Director
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**Staff:**

Ernesto Argumaniz	UAS Corporate Contracts Manager
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Raul Castaneda

UAS Accounting Manager

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**I. CALL TO ORDER**

Dr. Covino called the meeting to order at 11:34 am.

**II. APPROVAL OF 09/22/2022 MINUTES**

Quorum was not present.

**III. SPONSORED PROGRAM ADVISORY COMMITTEE UPDATE**

Mr. Marji stated that the Sponsored Program Advisory Committee met on December 5, 2022. The Committee received an update on how the Purchase Order process will be changing moving forward. The testing phase of P-Cards is in the process. The testing is estimated to be completed by late February or early March.

Hired two staff members in the Post Award Administration to assist in the on-time reporting to PIs.

**IV. FINANCIAL REPORTS**

Mr. Marji presented the financial report as of October 31, 2022.

In Cash and cash equivalent, it declined by \$2 million in the beginning of the year to \$7.4 million. The decrease was due to moving the monies to a Local Agency Investment Fund (LAIF) account that accrues 5% interest.

In Liabilities and Net Assets, the Deferred Revenue decreased by \$520,000 due to increase activities on the Grants and Contracts.

The Total Revenue increased by \$2 million compared to last year (\$4.1 million vs. \$2.4 million). The Bookstore made a payment of over \$600,000 for past transactions.

**V. EXECUTIVE DIRECTOR'S REPORT**

In the Office of Sponsored Programs, submitted \$36M in grant activities compared to last year at \$28M. The awarded amount was increased by 33% compared to last year.

In the LA BioSpace, it is expected that by January 2023, all of the private labs and private offices will be leased. About 30 lab benches are available.

In Dining Services, Panda Express will begin construction in March 2023. In discussion to replace the U-Club To Go to a different food concept. ASI completed a survey on what

food concept the students would like in that location.

In Children's Center, the Center is fully occupied. A classroom completed a 10-week fitness education program in collaboration with the Physical Education department.

**VI. PUBLIC FORUM**

There was no public form at this time.

**VII. ANNOUNCEMENTS**

Next Board of Directors meeting is scheduled for Wednesday, March 22, 2023.

**VIII. ADJOURNMENT**

The meeting was adjourned at 11:50 am.

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*Approved by the Board of Directors, March 22, 2023*

DocuSigned by:  
*John Tcheng*  
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JOHN TCHENG, SECRETARY  
UAS BOARD OF DIRECTORS