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| **Is My Project Human Subjects’ Research?** |
| **Title of Project:**  |
| **Principal Investigator (Faculty or Administrators Only)** |
| **Name:**  | **E-mail:**  |
| **Department/Division/School:**  |
| **Co-Investigator** |
| **Name:**  | **E-mail:**  |
|  |
| **Brief Project Description:** |
| **I. I want to access publicly available (unrestricted) data.** Y [ ] N [ ] If yes, please provide the following:  **Source of the data:**  **Name of the data set:****If you selected yes, stop here; sign and submit this form as PDF to** **irb3@calstatela.edu****.****If you selected no, please continue to question II.**  |
| **II. The primary purpose of the project is to improve the process or established program using accepted quality standards. There are no plans to answer a research question, prove or disprove a hypothesis, or generate data for research purposes.** Y [ ] N [ ] **If you selected yes, stop here; sign and submit this form as PDF to** **irb3@calstatela.edu****.****If you selected no, please continue to question III.** |
| **III. Select all that apply.** [ ]  **I want to interview, survey, systematically observe, or collect data from human subjects.**[ ]  **I want to access data about specific persons that have already been collected by other researchers.**[ ]  **The activities that I am planning will result in a publication of any kind (thesis, culminating project, presentation at a professional conference/meeting).**  |
| If you only selected YES to question II, submit this form as a PDF to irb3@calstatela.edu for a determination. If you only selected ONE option in question III, submit this form as a PDF to irb3@calstatela.edu for a determination. If you selected any TWO options in question III, do not submit this form and submit a Cal State LA IRB Application (<https://www.calstatela.edu/orsca/irb-submission-process>). |
| Principal Investigator Signature: | Date:  |
| Co-Investigator Signature, if applicable: | Date:  |