



**Library Subcommittee Minutes:** September 26, 2024

Approved LSM 24-02

**Present:** A. Camacho, G. Choi, T. Meyerott, S. Minslow (Chair), M. Pourhomayoun, M. Ucok Hughes, A. Vergara

**Excused:** C. Rodriguez (Executive Secretary), L. Terrones

**Guest:** J. Chaudhuri

**1. Call to Order**

Chair Minslow called the Zoom meeting to order at 10:51 a.m.

**2. Announcements**

None.

**3. Intent to Raise Questions**

None.

**4. Approval of the Minutes of the meeting of September 12, 2024 (LSM 24-01)**

It was m/s/p (Meyerott) to approve the minutes.

**5. Approval of the Agenda**

It was m/s/p (Pourhomayoun) to approve the agenda.

**6. Update Reports**

**6.1 EPC Liaison – Azalea Camacho**

EPC discussed the proposed modification for the electronic recording for classroom lectures and activities, Cat Harris presented strategies for keeping students at Cal State LA <https://www.calstatela.edu/provost/keeping-students-cal-state-la-strategies-retention>, link provided as a resource for faculty. EPC also discussed the AI Conference and provided input to the AI agenda to be held on February 6<sup>th</sup>.

**6.2 ASI – Vacant, no report.**

**6.3 University Library – Dean Rodriguez**

No reports.

**7. Proposed Policy Modification: The Library Subcommittee (LS 23-01, LS 23-01.1, LS 24-01)**

Reviewed and discussed the revised LS 24-01 document incorporating comments from last meeting.

-Revise #3 ..To review and provide faculty guidance on any educational policies or practices related to library services.

-Charge #7 and #3 overlaps – It was suggested to delete #7 and add to #3 in the first sentence, to review and provide faculty guidance on plans for the expansion, improvement, and innovation of library services and facilities and services.

-Lines 47, 48, and 49 – It was recommended to change the postbaccalaureate student from “must” to “should” to have the option for two undergraduate students if there is no upper division graduate postbaccalaureate student.

-Update rationale to reflect the changes

Chair Minslow will send the revisions to Dean Rodriguez’s review and bring it back at next meeting to vote on the document.

**8. Open Access Policy – 11:15am Time Certain with Jayati Chaudhuri**

Jayati Chaudhuri presented the proposed new draft Open Access policy, which she serves as co-chair of the Open Access Task Force with Jesica Dennis. She explained the six sections within the policy preamble, grant of license, opt out or section regarding retention, tenure and promotion, deposit of articles and oversight. The draft policy has been shared with campus groups for feedback and is waiting to hear from the Academic Senate and Executive Committee.

**9. Next Meeting – October 10, 2024**

**10. Adjournment – The meeting adjourned at 11:18 a.m.**